JOB SEARCH LOG

ADDRESS:	
PHONE:	
Month you looked for work:	
Date form due to DCSS:	

The court has issued an order requiring you to complete this job search log each month or, you have voluntarily agreed to submit this job search log each month

• You must apply for at least 5 jobs per week. Provide the information requested below and sign the bottom of the form.

Disclose any good faith efforts to find a job.

Job Search logs must be received by the Department of Child Support Services by the 10th day of each month, unless the court specifies otherwise

Mail your logs to:

Department of Child Support Services P.O. Box 50000 Watsonville, CA 95077

- Please save a blank copy of this form as the Department of Child Support Services will not send you a new form each month ٠
- Also, keep a copy of your completed log for your records before sending it to the Department of Child Support Services •
- Call the Department of Child Support Services, if you are unable to complete the form at (866) 901 3212.
- If the job search log is court ordered, the Department of Child Support Services may ask the court to find you in contempt if you fail to timely submit a job search log. In contempt proceedings, the court may impose a sentence of up to five days in jail or order community service for each month you fail to timely submit a completed job search log.
- If the job search log is a condition of probation, your failure to timely submit the logs may result in revocation of probation and imposition of sentence.

DATE	Name of Employer/ Employment Agency	Position Applied for	Employer web address/ Contact Name & Number	Currently Registered with Search Agency (Provide name of agency)	Result (Interview, callback, etc)

COURT	CASE#:	
DCSS#:		

CONTINUE ON REVERSE SIDE JOB SEARCH LOG (Continued from page 1)

DATE	Name of Employer/ Employment Agency	Position Applied For	Employer web address/ Contact Name & Number	Currently Registered with Search Agency (Provide name of agency)	Result (Interview, call back, etc)

I declare under penalty of perjury that the foregoing is true and correct.			
Date signed:	at (city)	, California.	
Signature:	Printed Name:		

Signature: _____